



## Tutorial: How to Sign-Up My Business

On Briz, consumers and business owners initially sign up the same way by selecting "Sign Up" from the homepage. If you have already signed up, you can skip this tutorial and continue to register your business by selecting "Register My Business" on the lower right hand side of the My Briz page.

### Step 1

Navigate to the Briz Homepage: [www.briz.com](http://www.briz.com)

The screenshot shows the Briz.com homepage with the following elements:

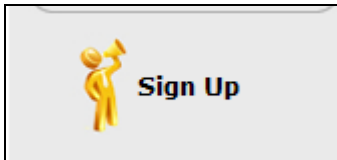
- Header:** Briz.com logo and tagline "connecting businesses & consumers as the free business-driven network".
- Navigation:** Home, My Briz, Consumer Market, Business Market, Learn More, and Log In.
- Main Content:**
  - Consumers:** Find, interact, and keep up with your favorite businesses.
  - Businesses:** Publish your business to specific target groups for free and reach consumers and/or other businesses. Communicate, conduct business, and improve relationships.
  - Choose Your Market:** Two options: "Briz for You" (Consumers - Learn More) and "Briz for Biz" (Businesses - Learn More).
  - Sign Up:** A "Sign Up" button with a person icon.
- Right Sidebar:**
  - Log In:** Fields for Email and Password, a "Log In" button, and links for "Forgot Password?" and "Sign Up".
  - Sign Up:** A "Sign Up" button with a person icon.
  - Text:** "Briz.com isn't a social-network; it's a business-network." and "Learn more about the perfect platform for business."
- Footer:** "Simply many small businesses one community" and "The empowerment of small business, that's what Briz is about. It's all free, from deal making, lead generation, advertising, and communication. Designed for small business, by small business."
- Bottom Footer:** "empowering businesses - enabling consumers" and copyright information: "© 2007 Briz, LLC".



## Step 2

Select "Sign Up" on the right hand side of the page.

Again, if you already have done this and have signed up, you can skip this tutorial and continue to register your business by selecting "Register My Business" on the lower right hand side of the My Briz page.



Next Step: Continue to the next page.



### Step 3

Fill in the required information to create your account. This will be your personal account (not your business account) and it will give you access to both consumer and business user features.

Tip: The password requires you to use both letters and numbers.

## Sign Up

Welcome to the Account Sign Up. Consumers & Businesses start by registering below. Businesses will be verified during the sign up process.

Sign up below to create your Briz account. Once your account is created you'll be good to go and you'll have access to all of the consumer features. If you own a business you'll be able to register that too.

Email  \*

Password  *A password is required.*  
A password of 6-12 characters is required.  
Your password must contain letters and numbers.

Confirm Password

First Name  \*

Last Name  \*

City  \*

State  ▼

Zip Code  \*

Phone  -  -

*\* Denotes a required field.*



## Step 4

Verify and activate account by checking the email address you provided at sign up. Click on the link provided in the email.

Tip: If you don't see an email from Briz.com, make sure to check your spam folder.

The screenshot shows the Briz.com website interface. At the top, there is a navigation bar with the Briz.com logo and the tagline "connecting businesses & consumers as the free business-driven network". Below the navigation bar, there are links for "Home", "My Briz", "Consumer Market", "Business Market", "Learn More", and "Log In". The main content area features a banner with silhouettes of people celebrating against a city skyline. To the right of the banner, a message reads: "You're just a page away from accessing the power of Briz.com." Below the banner, the heading "Account Activation" is followed by the text: "Congratulations, you're now apart of the Briz community." The next paragraph states: "To begin using your account, and to verify your identity, please check your email now and click on the account activation link." The following paragraph says: "You'll need to do this to be able to access your account." At the bottom, there is a link: "If for some reason you do not receive an email shortly, [click here](#) to have another email sent to you. Also, be sure to check your spam mailbox." To the right of the text, there is a 3D orange character giving a thumbs up.



## Step 5

Once your account is activated, click the “Continue” button.

The screenshot shows the Briz.com website interface. At the top, there is a navigation bar with the Briz.com logo and the tagline "connecting businesses & consumers as the free business-driven network". Below the navigation bar, there is a banner image showing silhouettes of people jumping against a sunset background. To the right of the banner, there is a text box that says "You're just a page away from accessing the power of Briz.com." Below the banner, the main content area is titled "Account Activation" and contains the message "Congrats! You're account is activated." A large blue button with the word "Continue" and a curved arrow is prominently displayed. To the right of the button is a 3D orange character giving a thumbs up. Below the button, there is a text box that says "If for some reason you do not receive an email shortly, [click here](#) to have another email sent to you. Also, be sure to check your spam mailbox."



## Step 6

Select "Business Owner" from the Account Setup Wizard page.

**Briz.com**  
connecting businesses & consumers as the free business-driven network

Home My Briz Consumer Market Business Market Learn More Log Out

Your Account Was Successfully Activated

### Account Setup Wizard

Briz connects the entire business landscape together.  
Everyone's a consumer, but not everyone's a business.

**Are You A Consumer?**

**Are You A Business Owner?**



## Step 7

Read and agree to the Terms of Service by checking the box and clicking "Create Business!"

may be changed, edited or amended by BRIZ from time to time at any time without prior notice to BRIZ's users. Amendments made to the T&C will be posted as amended on the site. Use of BRIZ services constitutes acknowledgement and acceptance each and every BRIZ T&C.

**BRIZ SERVICES**  
BRIZ provides an online, user-generated, social network, allowing communication, networking, searching, collaboration, and e-commerce by connecting business-to-business, business-to-consumer, consumer-to-business, and consumer-to-consumers. All present and future tools and services provided by BRIZ are subject to BRIZ's T&C. By using BRIZ, you, as user, understand and agree that BRIZ services are provided "AS-IS," and BRIZ does not assume any responsibility or

I certify I agree to the above terms.

[Create Business!](#)

[Cancel Changes & Return](#)



## Step 8

Enter the required business information.

Create A Business

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You can create a new business by registering below. Once the business is created, you can edit its profile, items, settings, and employees.

### Create A New Business

Business Name:  \*

Street:  \*

City:  \*

Zip Code:  \*

State:  ▼

Phone:    \*

Fax:

Email:  \*

Web Site:



## Step 9

Congrats, your business has now been registered!

Click, "Set up the Business Profile" to continue to setup your business.

The screenshot shows the Briz.com website interface. At the top, the Briz.com logo is displayed with the tagline "connecting businesses & consumers as the free business-driven network". Below this is a navigation menu with links for Home, My Briz, Consumer Market, Business Market, Learn More, and Log Out. The main content area is titled "Business Set Up" and features a large banner image of silhouettes of people jumping against a sunset background. Below the banner, the text reads "Congratulations!" followed by "You have successfully set up the business: testing in agreement with the [Business Creation Terms of Use](#)." To the right of this text is a 3D orange character giving a thumbs up. Below the main message, there are three "Next Steps" links: [Set up the Business Profile](#), [View the Business Profile](#), and [Or Return to My Briz](#). On the left side, there is a sidebar with a "Welcome Daniel," greeting and a list of navigation options: My Briz, My Dashboard, My Messages, My Profile, and My Settings. Below this are sections for "My Businesses" (Testing) and "My Quickie" (A quick place to jot down businesses and items you're viewing. It can hold the 12 newest items you've added.).